

**ASSISTANCE LEAGUE OF KANSAS CITY**

**FINANCIAL STATEMENTS  
with  
INDEPENDENT AUDITORS' REPORT**

**May 31, 2018 and 2017**

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## INDEPENDENT AUDITORS' REPORT

To the Board of Directors of  
Assistance League of Kansas City  
Gladstone, Missouri

We have audited the accompanying financial statements of the Assistance League of Kansas City (a nonprofit organization), which comprise the statements of financial position as of May 31, 2018 and 2017, and the related statements of activities, functional expenses, and cash flows for the years then ended, and the related notes to the financial statements.

### **Management's Responsibility for the Financial Statements**

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America. This includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

### **Auditor's Responsibility**

Our responsibility is to express an opinion on these financial statements based on our audits. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

### **Opinion**

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Assistance League of Kansas City as of May 31, 2018 and 2017, and the changes in its net assets and its cash flows for the years then ended in accordance with accounting principles generally accepted in the United States of America.

Marr and Company, P.C.  
Certified Public Accountants

Kansas City, Missouri  
September 24, 2018

**ASSISTANCE LEAGUE OF KANSAS CITY**

**STATEMENTS OF FINANCIAL POSITION**

As of May 31, 2018 and 2017

	<u>2018</u>	<u>2017</u>
<b>ASSETS</b>		
<u>Current Assets</u>		
Cash	\$ 39,936	\$ 22,407
Designated cash (Note 3)	609,135	746,479
Unconditional promises to give receivables (Note 4)	21,770	34,950
Inventories (Note 5)	<u>369,628</u>	<u>324,629</u>
Total Current Assets	1,040,469	1,128,465
<u>Noncurrent Assets</u>		
Noncurrent unconditional promises to give receivables, net (Note 4)	0	33,882
Capital assets, net of accumulated depreciation (Note 6)	1,774,076	1,835,953
Other assets	<u>0</u>	<u>60</u>
Total Noncurrent Assets	<u>1,774,076</u>	<u>1,869,895</u>
TOTAL ASSETS	<u>\$ 2,814,545</u>	<u>\$ 2,998,360</u>
<b>LIABILITIES AND NET ASSETS</b>		
<u>Current Liabilities</u>		
Accounts payables	\$ 34,078	\$ 27,657
Deferred dues revenue	21,380	22,329
Current maturities of notes payable (Note 7)	<u>0</u>	<u>114,268</u>
Total Current Liabilities	55,458	164,254
<u>Net Assets</u>		
Unrestricted (Note 8)	2,737,317	2,792,573
Temporarily Restricted	<u>21,770</u>	<u>41,533</u>
Total Net Assets	<u>2,759,087</u>	<u>2,834,106</u>
TOTAL LIABILITIES AND NET ASSETS	<u>\$ 2,814,545</u>	<u>\$ 2,998,360</u>

*See Accompanying Independent Auditors' Report and Notes to the Financial Statements.*

**ASSISTANCE LEAGUE OF KANSAS CITY**

STATEMENT OF ACTIVITIES  
For the Year Ended May 31, 2018

	<u>Unrestricted</u>	<u>Temporarily Restricted</u>	<u>Total</u>
<b><u>SUPPORT AND REVENUES</u></b>			
Fundraising:			
THE ReSALE SHOP revenue:			
Contributions of merchandise	\$ 634,330	\$ 0	\$ 634,330
Sales of donated merchandise	610,575	0	610,575
Less: Value of merchandise sold	<u>(610,575)</u>	<u>0</u>	<u>(610,575)</u>
Net revenue from THE ReSALE SHOP	<u>634,330</u>	<u>0</u>	<u>634,330</u>
Fundraising events and activities:			
Revenue	43,256	0	43,256
Less: Direct costs	<u>(9,269)</u>	<u>0</u>	<u>(9,269)</u>
Net revenue from fundraising events and activities	<u>33,987</u>	<u>0</u>	<u>33,987</u>
Contributions and grants	116,374	1,700	118,074
Noncash contributions	10,171	0	10,171
Membership dues	23,883	0	23,883
Interest	1,720	0	1,720
Other revenue	<u>4,068</u>	<u>0</u>	<u>4,068</u>
Total support and revenues	<u>824,533</u>	<u>1,700</u>	<u>826,233</u>
<b><u>EXPENSES</u></b>			
Program Services:			
Operation School Bell ®	385,602	0	385,602
Operation Child In Need	150,688	0	150,688
Assault Survivor Kits ®	37,978	0	37,978
Operation Hug	51,785	0	51,785
Other programs	<u>90,418</u>	<u>0</u>	<u>90,418</u>
Total Program Services	716,471	0	716,471
Supporting Activities:			
Fundraising:			
THE ReSALE SHOP	66,497	0	66,497
Other fundraising	2,148	0	2,148
Management and general	69,318	0	69,318
Membership development	<u>46,818</u>	<u>0</u>	<u>46,818</u>
Total Supporting Activities	<u>184,781</u>	<u>0</u>	<u>184,781</u>
Total Expenses	901,252	0	901,252
Net assets released from restrictions	<u>21,463</u>	<u>(21,463)</u>	<u>0</u>
Change in net assets	(55,256)	(19,763)	(75,019)
NET ASSETS, May 31, 2017	<u>2,792,573</u>	<u>41,533</u>	<u>2,834,106</u>
NET ASSETS, May 31, 2018	<u>\$ 2,737,317</u>	<u>\$ 21,770</u>	<u>\$ 2,759,087</u>

*See Accompanying Independent Auditors' Report and Notes to the Financial Statements.*

**ASSISTANCE LEAGUE OF KANSAS CITY**

STATEMENT OF ACTIVITIES  
For the Year Ended May 31, 2017

	<u>Unrestricted</u>	<u>Temporarily Restricted</u>	<u>Total</u>
<b><u>SUPPORT AND REVENUES</u></b>			
Fundraising:			
THE ReSALE SHOP revenue:			
Contributions of merchandise	\$ 596,087	\$ 0	\$ 596,087
Sales of donated merchandise	568,097	0	568,097
Less: Value of merchandise sold	<u>(568,097)</u>	<u>0</u>	<u>(568,097)</u>
Net revenue from THE ReSALE SHOP	<u>596,087</u>	<u>0</u>	<u>596,087</u>
Fundraising events and activities:			
Revenue	49,312	0	49,312
Less: Direct costs	<u>(11,492)</u>	<u>0</u>	<u>(11,492)</u>
Net revenue from fundraising events and activities	<u>37,820</u>	<u>0</u>	<u>37,820</u>
Program service revenue	7,266	0	7,266
Contributions and grants	13,684	72,801	86,485
Membership dues	23,774	0	23,774
Interest	2,217	0	2,217
Other revenue	<u>14,051</u>	<u>0</u>	<u>14,051</u>
Total support and revenues	<u>694,889</u>	<u>72,801</u>	<u>767,700</u>
<b><u>EXPENSES</u></b>			
Program Services:			
Operation School Bell ®	316,427	0	316,427
Operation Child In Need	63,704	0	63,704
Assault Survivor Kits ®	26,916	0	26,916
Operation Hug	44,604	0	44,604
Other programs	<u>29,593</u>	<u>0</u>	<u>29,593</u>
Total Program Services	481,244	0	481,244
Supporting Activities:			
Fundraising:			
THE ReSALE SHOP	91,936	0	91,936
Other fundraising	2,048	0	2,048
Management and general	45,868	0	45,868
Membership development	<u>33,876</u>	<u>0</u>	<u>33,876</u>
Total Supporting Activities	<u>173,728</u>	<u>0</u>	<u>173,728</u>
Total Expenses	654,972	0	654,972
Net assets released from restrictions	<u>125,402</u>	<u>(125,402)</u>	<u>0</u>
Change in net assets	165,329	(52,601)	112,728
NET ASSETS, May 31, 2016	<u>2,627,244</u>	<u>94,134</u>	<u>2,721,378</u>
NET ASSETS, May 31, 2017	<u>\$ 2,792,573</u>	<u>\$ 41,533</u>	<u>\$ 2,834,106</u>

*See Accompanying Independent Auditors' Report and Notes to the Financial Statements.*

## ASSISTANCE LEAGUE OF KANSAS CITY

### STATEMENT OF FUNCTIONAL EXPENSES For the Year Ended May 31, 2018

	Program Services					Supporting Activities						Totals
	Operation School Bell ®	Operation Child In Need	Assault Survivor Kits ®	Operation Hug	Other Programs	Total Program Services	THE ReSALE SHOP	Other Fundraising	Management & General	Membership Development	Total Supporting Activities	
Program supplies	\$ 329,109	\$ 126,695	\$ 29,099	\$ 40,607	\$ 79,667	\$ 605,177	\$ 6,954	\$ 0	\$ 0	\$ 0	\$ 6,954	\$ 612,131
Occupancy:												
Utilities	10,879	1,459	542	487	722	14,089	19,142	0	4,672	0	23,814	37,903
Property management	4,132	1,172	435	390	580	6,709	3,884	0	3,753	0	7,637	14,346
Repairs and maintenance	2,669	542	201	180	269	3,861	4,491	0	1,735	0	6,226	10,087
Insurance	4,056	1,558	578	519	771	7,482	0	0	4,864	0	4,864	12,346
Mortgage note interest	58	22	8	7	12	107	319	0	0	0	319	426
Depreciation	18,746	12,923	4,944	6,076	4,559	47,248	7,711	0	13,707	0	21,418	68,666
Postage	78	461	0	1,570	939	3,048	0	0	979	252	1,231	4,279
Printing	630	0	0	0	0	630	0	0	683	1,750	2,433	3,063
Professional service fees	0	0	0	0	0	0	0	0	9,461	390	9,851	9,851
Public relations & advertising	0	0	0	0	0	0	10,818	0	1,755	19,697	32,270	32,270
Office supplies	463	178	66	59	88	854	0	0	570	0	570	1,424
Technology & web related	2,243	861	319	287	426	4,136	0	1,950	2,839	1,298	6,087	10,223
National dues & committee	0	0	0	0	0	0	0	0	0	13,415	13,415	13,415
Conference and meetings	10,403	3,996	1,482	1,330	1,979	19,190	0	0	0	4,797	4,797	23,987
Education	2,136	821	304	273	406	3,940	0	0	288	1,270	1,558	5,498
Food and entertainment	0	0	0	0	0	0	0	0	517	3,328	3,845	3,845
Bank and credit card fees	0	0	0	0	0	0	13,178	0	1,057	0	14,235	14,235
Bad debt	0	0	0	0	0	0	0	0	21,320	0	21,320	21,320
Other	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>198</u>	<u>1,118</u>	<u>621</u>	<u>1,937</u>	<u>1,937</u>
Total Expenses	<u>\$ 385,602</u>	<u>\$ 150,688</u>	<u>\$ 37,978</u>	<u>\$ 51,785</u>	<u>\$ 90,418</u>	<u>\$ 716,471</u>	<u>\$ 66,497</u>	<u>\$ 2,148</u>	<u>\$ 69,318</u>	<u>\$ 46,818</u>	<u>\$ 184,781</u>	<u>\$ 901,252</u>

See Accompanying Independent Auditors' Report and Notes to the Financial Statements.

**ASSISTANCE LEAGUE OF KANSAS CITY**

**STATEMENT OF FUNCTIONAL EXPENSES**  
For the Year Ended May 31, 2017

	Program Services					Supporting Activities						Totals
	Operation School Bell ®	Operation Child In Need	Assault Survivor Kits ®	Operation Hug	Other Programs	Total Program Services	THE ReSALE SHOP	Other Fundraising	Management & General	Membership Development	Total Supporting Activities	
Program supplies	\$ 237,378	\$ 42,860	\$ 18,794	\$ 32,744	\$ 19,671	\$ 351,447	\$ 6,391	\$ 0	\$ 0	\$ 0	\$ 6,391	\$ 357,838
Occupancy:												
Utilities	11,018	932	381	685	482	13,498	18,189	0	4,956	0	23,145	36,643
Property management	3,775	590	241	434	305	5,345	3,007	0	3,138	0	6,145	11,490
Repairs and maintenance	14,111	664	271	488	343	15,877	32,797	0	3,532	0	36,329	52,206
Insurance	6,009	1,130	462	831	584	9,016	0	0	5,582	0	5,582	14,598
Mortgage note interest	1,171	220	90	162	114	1,757	5,272	0	0	0	5,272	7,029
Depreciation	18,315	12,626	4,830	5,936	4,455	46,162	7,534	0	13,392	0	20,926	67,088
Postage	46	161	0	0	1,225	1,432	0	0	570	188	758	2,190
Printing	825	50	20	37	26	958	0	0	361	2,381	2,742	3,700
Professional service fees	0	0	0	0	0	0	0	0	9,686	390	10,076	10,076
Public relations & advertising	9,826	1,848	755	1,358	956	14,743	9,286	1,000	1,470	7,510	19,266	34,009
Office supplies	411	77	32	57	80	657	0	0	411	0	411	1,068
Technology & web related	3,012	566	231	416	293	4,518	0	750	2,266	2,581	5,597	10,115
National dues & committee	0	0	0	0	0	0	0	0	0	13,060	13,060	13,060
Conference and meetings	8,087	1,521	621	1,118	787	12,134	0	0	0	3,018	3,018	15,152
Education	2,443	459	188	338	238	3,666	0	0	203	262	465	4,131
Food and entertainment	0	0	0	0	34	34	0	0	0	4,189	4,189	4,223
Bank and credit card fees	0	0	0	0	0	0	9,460	0	344	0	9,804	9,804
Other	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>298</u>	<u>(43)</u>	<u>297</u>	<u>552</u>	<u>552</u>
Total Expenses	\$ <u>316,427</u>	\$ <u>63,704</u>	\$ <u>26,916</u>	\$ <u>44,603</u>	\$ <u>29,593</u>	\$ <u>481,243</u>	\$ <u>91,936</u>	\$ <u>2,048</u>	\$ <u>45,868</u>	\$ <u>33,876</u>	\$ <u>173,728</u>	\$ <u>654,972</u>

See Accompanying Independent Auditors' Report and Notes to the Financial Statements.



**ASSISTANCE LEAGUE OF KANSAS CITY**

**STATEMENTS OF CASH FLOWS**  
For the Years Ended May 31, 2018 and 2017

	<u>2018</u>	<u>2017</u>
<b><u>CASH FLOWS FROM OPERATING ACTIVITIES:</u></b>		
Change in net assets	\$ (75,019)	\$ 112,728
Adjustments to reconcile change in net assets to net cash flows from operating activities:		
Promises to give discount amortization	(2,368)	(2,925)
Depreciation	68,666	67,088
Changes in assets and liabilities:		
Designated cash	137,344	(42,463)
Unconditional promises to give	49,430	38,360
Inventories	(44,999)	(26,863)
Accounts payable	6,481	(21,756)
Deferred dues revenue	<u>(949)</u>	<u>1,232</u>
Net cash flows from operating activities	138,586	125,401
<b><u>CASH FLOWS FROM INVESTING ACTIVITIES</u></b>		
Purchase of equipment and improvements	<u>(6,789)</u>	<u>(27,549)</u>
Net cash flows from investing activities	(6,789)	(27,549)
<b><u>CASH FLOWS FROM FINANCING ACTIVITIES:</u></b>		
Principal payments of long-term debt	(114,268)	(109,065)
Net cash flows from financing activities	<u>(114,268)</u>	<u>(109,065)</u>
Net increase (decrease) in cash	17,529	(11,213)
Cash at beginning of year	<u>22,407</u>	<u>33,620</u>
Cash at end of year	\$ <u>39,936</u>	\$ <u>22,407</u>
<b><u>Supplemental disclosures</u></b>		
Cash paid for interest on notes payable	\$ <u>426</u>	\$ <u>7,030</u>

*See Accompanying Independent Auditors' Report and Notes to the Financial Statements.*

**ASSISTANCE LEAGUE OF KANSAS CITY**

**NOTES TO FINANCIAL STATEMENTS**

May 31, 2018 and 2017

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# ASSISTANCE LEAGUE OF KANSAS CITY

## NOTES TO FINANCIAL STATEMENTS

May 31, 2018 and 2017

### NOTE 1: NATURE OF ACTIVITIES

Assistance League of Kansas City is a nonprofit corporation organized under the laws of the State of Missouri. It is a chartered chapter of National Assistance League®. The accompanying financial statements include the activities of Assistance League of Kansas City and its auxiliaries: Assisteens®, Heartland (collectively, the “Chapter”). The Chapter provides the following programs:

- Operation School Bell® provides new clothing and shoe vouchers to elementary school and middle school students in those school districts within Clay and Platte counties.
- Operation Child In Need provides school supplies and resources for specific needs of children in Clay and Platte counties.
- Assault Survivor Kits® provides clothing and hygiene items for sexual assault survivors treated at area hospitals.
- Operation Hug provides teddy bears to children in crisis situations in Clay, Platte, and Jackson counties.
- I'm In Charge provides materials to schools in Cass, Clay, Platte and Jackson counties for safety skills course taught to elementary aged children.
- Senior Outreach Service provides assistance and friendship to senior citizens residing at area senior care facilities.
- Outreach offers resources for short-term needs in the community.
- Best Foot Forward provides clothing and resources to college students entering or re-entering the job market.
- Operation Celebration provides cake mix, party supplies, and a gift to children celebrating birthdays or other occasions while in foster care.
- Waste Not program recognizes the contributions of the Chapter to other area not-for-profit organizations of donated items that cannot be used by THE ReSALE SHOP or other programs.

### NOTE 2: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

#### A. Basis of Accounting

The financial statements of the Chapter have been prepared in accordance with accounting principles generally accepted in the United States of America (U.S. GAAP) on the accrual basis of accounting and, accordingly, reflect all significant receivables, payables and other liabilities.

## ASSISTANCE LEAGUE OF KANSAS CITY

### NOTES TO FINANCIAL STATEMENTS

May 31, 2018 and 2017

#### NOTE 2: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

##### B. Basis of Presentation

The financial statements are presented in accordance with the provisions of the Financial Accounting Standards Board (FASB) Accounting Standards Codification (ASC) 958, Not-for-Profit Entities. Under ASC 958, the Chapter is required to report information regarding its financial position and activities in three classes of net assets:

###### *Unrestricted*

- Unrestricted net assets are net assets not subject to donor-imposed restrictions or law. These net assets include Board-designated funds that are not restricted by the donor.

###### *Temporarily Restricted*

- Temporarily restricted net assets are net assets subject to donor-imposed restrictions that can be fulfilled by actions of the Chapter pursuant to those restrictions or that expire by the passage of time. Temporarily restricted resources whose restrictions are met in the same reporting periods are recorded as unrestricted.

###### *Permanently Restricted*

- Permanently restricted net assets are net assets subject to donor-imposed restrictions that the gift cannot be wholly expended on a current basis. Investment returns generated from these funds are available for general support of the Chapter's programs and operations unless otherwise stipulated by the donor. As of May 31, 2018 and 2017, the Organization did not have permanently restricted net assets.

##### C. Cash and Cash Equivalents

For purposes of the statement of cash flows, cash consists of cash on hand, cash held as deposits with local financial institutions in checking and money market accounts, certificates of deposit and all highly liquid investments with original maturities of three months or less.

##### D. Promises to Give

Unconditional promises to give are recognized as contributions in the period received and as assets, decreases of liabilities, or expenses depending on the form of the benefit received. Promises to give are recorded at net realizable value if they are expected to be collected within one year and at net present value if they are expected to be collected in more than one year. The discounts on these amounts are computed using a risk-free interest rate applicable to the year in which the contribution is made. Amortization of the discount is included in contribution revenue. Conditional promises to give are recognized when the conditions on which they depend are substantially met.

**ASSISTANCE LEAGUE OF KANSAS CITY**

**NOTES TO FINANCIAL STATEMENTS**

May 31, 2018 and 2017

NOTE 2: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

E. Inventories

The Chapter maintains an inventory of new clothing and vouchers for use in its Operation School Bell program which is stated at the lower of cost or market determined by the first-in, first-out method. The Chapter also maintains an inventory of used clothing and household items donated by Chapter members and others for resale by THE ReSALE SHOP operated by the Chapter, which is stated at its estimated fair value as determined by average sale prices. All other inventory balances are stated at the lower of cost or market on a first-in, first-out basis.

F. Concentrations of Credit and Market Risk

Financial instruments that potentially expose the Chapter to concentrations of credit and market risk consist primarily of cash and cash equivalents. Cash and cash equivalents are maintained at high-quality financial institutions and accounts at each institution are insured by the Federal Deposit Insurance Corporation up to \$250,000. At May 31, 2018 and 2017, the Chapter did not hold any uninsured balances at these institutions. The Chapter has not experienced any losses on its cash or cash equivalents.

G. Capital Assets

Capital assets are stated at cost if purchased or at the fair value at the date of donation in the case of donated assets. The Chapter's policy is to capitalize property and equipment with a cost of \$1,000 or more per item and a multi-year useful life. The Chapter provides for depreciation and amortization of property and equipment by use of the straight-line method over the estimated useful lives as follows:

Buildings and improvements	10 to 40 years
Land improvements	10 to 15 years
Furniture and equipment	5 to 10 years
Technology related	4 to 7 years

Contributions of long-lived assets, or of cash or other assets that must be used to acquire long-lived assets, are reported as increases in temporarily restricted net assets. Restrictions are considered met, and an appropriate amount reclassified to unrestricted net assets, over the useful life of the long-lived assets as determined by the Chapter's depreciation policy.

H. Deferred Dues Revenue

Membership dues and program service fees collected prior to the fiscal year to which they apply are deferred and recognized over the periods to which the dues and fees relate.

## ASSISTANCE LEAGUE OF KANSAS CITY

### NOTES TO FINANCIAL STATEMENTS

May 31, 2018 and 2017

#### NOTE 2: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

##### I. Contributions

All contributions are considered to be available for unrestricted use unless specifically restricted by the donor. Contributions received that are designated for future periods or restricted by the donor for specific purposes are reported as temporarily restricted or permanently restricted support that increases those net asset classes. When a donor restriction expires, that is, when a stipulated time restriction ends or purpose restriction is accomplished, temporarily restricted net assets are reclassified to unrestricted net assets and reported in the Statement of Activities as net assets released from restrictions.

##### J. Donated Materials and Services

Significant materials and services are donated to the Chapter by various individuals, corporations and other organizations, and are reflected in the accompanying financial statements at their fair values at the date of donation. Items are donated to THE ReSALE SHOP by chapter members and supporters and totaled \$634,330 and \$596,087 for the years ended May 31, 2018 and 2017, respectively. The Chapter recognizes donated services for specialized skills that would typically need to be purchased if not acquired by donation provided that the services are performed by individuals possessing those skills.

In addition, all of the Chapter's functions and programs are conducted by unpaid volunteers. The value of this contributed time is not reflected in the accompanying financial statements since the services do not require specialized skills. During the year ended May 31, 2018, these volunteers donated 58,105 hours with an estimated value of \$1,449,720, computed using an estimated hourly rate of \$24.95. During the year ended May 31, 2017, volunteers donated 56,124 hours with an estimated value of \$1,370,548, computed using an estimated hourly rate of \$24.42. The estimated hourly rate is based upon the average hourly earnings of "production and nonsupervisory employees on private nonfarm payrolls, seasonally adjusted", as determined by the U.S. Department of Labor's Bureau of Labor Statistics, plus 12% for estimated fringe benefits.

##### K. Tax Status

The Chapter is exempt from federal income taxes under Section 501(c)(3) of the Internal Revenue Code. In addition, the Chapter qualifies for the charitable contribution deduction under Section 170(b)(1)(A) and has been classified as an organization that is not a private foundation under Section 509(a)(2). The Chapter is also exempt from state income taxes under the Revenue and Taxation Code of the State of Missouri.

The Chapter has applied the provisions of the FASB's ASC 740 10, Accounting for Uncertainty in Income Taxes. Under ASC 740 10, nonpublic enterprises, including nonprofit organizations, are required to record a tax liability when substantial uncertainties exist as to whether certain income is exempt from federal, state and local income tax. As of May 31, 2018 and 2017, the Chapter had no substantial uncertain income tax positions. Federal form 990 has been filed in a timely manner.

**ASSISTANCE LEAGUE OF KANSAS CITY**

NOTES TO FINANCIAL STATEMENTS

May 31, 2018 and 2017

NOTE 2: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

L. Use of Estimates

The preparation of financial statements in conformity with U.S. GAAP requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

M. Expense Allocation

The costs of providing programs and other activities have been summarized on a functional basis in the Statements of Activities and the Statements of Functional Expenses. Accordingly, certain costs have been allocated among the programs and supporting services benefited.

N. Subsequent Events

According to ASC 855-10, management has evaluated subsequent events to September 24, 2018, the issue date of the financial statements.

NOTE 3: DESIGNATED CASH

Designated cash consisted of the following at May 31, 2018 and 2017:

	<u>2018</u>	<u>2017</u>
Designated reserve for one-year operating needs	\$ 609,135	\$ 496,956
Designated for building reserve	<u>0</u>	<u>249,523</u>
Total designated cash	<u>\$ 609,135</u>	<u>\$ 746,479</u>

NOTE 4: PROMISES TO GIVE

Promises to give consisted of the following at May 31, 2018 and 2017:

	<u>2018</u>	<u>2017</u>
Unrestricted	\$ 22,470	\$ 74,800
Less discounts to net present value	0	(2,368)
Less allowance for uncollectible promises	<u>(700)</u>	<u>(3,600)</u>
Total promises to give, net	<u>\$ 21,770</u>	<u>\$ 68,832</u>

Promises to give are due as follows at May 31, 2018 and 2017:

	<u>2018</u>	<u>2017</u>
Less than one year	\$ 21,770	\$ 34,950
One to five years	<u>0</u>	<u>33,882</u>
Total promises to give	<u>\$ 21,770</u>	<u>\$ 68,832</u>

Long-term promises to give are recognized at fair value, using a present value discount rate of 4.0%.

**ASSISTANCE LEAGUE OF KANSAS CITY**

NOTES TO FINANCIAL STATEMENTS  
May 31, 2018 and 2017

NOTE 5: INVENTORIES

Inventories consisted of the following at May 31, 2018 and 2017:

	<u>2018</u>	<u>2017</u>
Mama Jane's items held for sale at THE ReSALE SHOP	\$ 1,974	\$ 476
Operation Hug	3,970	13,607
I'm In Charge materials	1,357	838
New clothing and shoe vouchers for use in its Operation School Bell program ®	207,686	179,529
Used clothing and household items held for sale at THE ReSALE SHOP	144,003	120,248
Assault Survivor Kits (ASK) ®	8,923	9,463
Other program inventory	<u>1,715</u>	<u>469</u>
Total inventories	\$ <u>369,628</u>	\$ <u>324,630</u>

NOTE 6: CAPITAL ASSETS

Capital assets consisted of the following at May 31, 2018 and 2017:

	<u>2018</u>	<u>2017</u>
Land	\$ 416,018	\$ 416,018
Land improvements	132,588	132,588
Buildings and improvements	1,674,692	1,674,692
Furniture and equipment	70,981	64,191
Technology related	<u>36,281</u>	<u>36,281</u>
Gross capital assets	2,330,560	2,323,770
Less accumulated depreciation	<u>(556,484)</u>	<u>(487,817)</u>
Total capital assets, net	\$ <u>1,774,076</u>	\$ <u>1,835,953</u>

Depreciation expense totaled \$68,666 and \$67,088 for the years ended May 31, 2018 and 2017, respectively. The Chapter owns a building at 6101 N. Chestnut, Gladstone, Missouri and a building at 6601 N. Oak, Gladstone, Missouri. The building on N. Chestnut is used for business offices and chapter meetings. The building on N. Oak is used for Operation School Bell and THE ReSALE SHOP.

NOTE 7: MORTGAGE PAYABLE

The Chapter borrowed a 4.0% fixed-rate, fully amortized mortgage loan with a bank secured by a building owned by the Chapter. The required monthly payment of principal and interest is \$4,751 and the last payment is due on April 1, 2022. Beginning April 1, 2018, the interest rate adjusted to 4.5% and the monthly payment remained unchanged. At May 31, 2018 and 2017, the outstanding principal balance was \$0 and \$114,268, respectively. During the current fiscal year, the Chapter paid \$114,269 for the remaining outstanding principal balance and unpaid accrued interest on June 19, 2017.



**ASSISTANCE LEAGUE OF KANSAS CITY**

NOTES TO FINANCIAL STATEMENTS

May 31, 2018 and 2017

NOTE 8: NET ASSETS

Net assets were restricted by donors or designated by the Chapter's board of directors as follows at May 31, 2018 and 2017:

	<u>2018</u>	<u>2017</u>
Unrestricted net assets:		
Designated reserve for one-year operating needs	\$ 800,465	\$ 674,000
Designated reserve for building improvements	0	249,523
Undesignated	<u>1,936,852</u>	<u>1,869,050</u>
Total unrestricted net assets	<u>2,737,317</u>	<u>2,792,573</u>
Temporarily restricted for:		
Capital campaign	21,770	28,533
Restricted grants for next fiscal year	<u>0</u>	<u>13,000</u>
Total temporarily restricted net assets	<u>21,770</u>	<u>41,533</u>
Total net assets	<u>\$ 2,759,087</u>	<u>\$ 2,834,106</u>

NOTE 9: TRANSACTION WITH ASSISTANCE LEAGUE

The Organization annually remits a portion of its membership dues to Assistance League. For the years ended May 31, 2018 and 2017, the Chapter paid the Assistance League \$13,415 and \$13,060, respectively. These payments are recorded as total national dues and committee expense and are included in membership development expense in the Statements of Activities.

NOTE 10: CAPITAL CAMPAIGN

The Chapter began a capital campaign in 2013 to fund necessary repairs to its buildings. The revenue and related expenses from the campaign for the year ended May 31, 2018 are as follows:

	<u>2018</u>	<u>2017</u>
Revenue	\$ 1,700	\$ 7,300
Expenses	<u>(0)</u>	<u>(0)</u>
Net revenue	<u>\$ 1,700</u>	<u>\$ 7,300</u>

**ASSISTANCE LEAGUE OF KANSAS CITY**

**NOTES TO FINANCIAL STATEMENTS**

May 31, 2018 and 2017

**NOTE 11: OTHER PROGRAMS EXPENSE**

As detailed in Note 1, the Chapter provides services through several programs. The related expenses for those programs listed in the financial statements as “Other Programs” are as follows for the years ended May 31, 2018 and 2017:

	<u>2018</u>	<u>2017</u>
I'm In Charge	\$ 52,704	\$ 11,356
Senior Outreach Services	31,769	14,458
Outreach	1,685	1,268
Operation Celebration	0	1,415
Assisteens	2,214	0
Best Foot Forward	<u>2,046</u>	<u>1,096</u>
Total Other Programs Expenses	\$ <u>90,418</u>	\$ <u>29,593</u>